

## **About Mita Productions**

Mita Productions is an event management firm that prides itself on individualized weddings and events. We understand that everyone wants a unique celebration, whether it be a wedding or a birthday party. That is why we offer custom packages to fit your individual needs.

But with Mita Productions, you aren't limited to a cookie-cutter package. We customize our services to fit your needs, and we listen to your wishes and concerns to create an event that is truly unique. We encourage you to call us with all of your questions, no matter what time of day it is. We sincerely want to help. And thanks to years of experience, Mita Productions can provide expert advice in all areas of wedding and event planning.

Mita Productions also offers creative ideas to help bring your dreams to life. At Mita Productions, we believe that anything is possible; we can help make your dreams come true.

## **About the Owner — Mita**

After years of serving on corporate event committees and organizing weddings and parties for friends, I finally realized my real passion — wedding and event planning — and opened Mita Productions. My passion is evident in all of the work that I do. I treat your wedding or event as if it were my own.

In addition to wedding and event planning, I host a weekly radio show about South Asian weddings. My goal is to bring a bridal expo to your radio. I cover all types of wedding topics, but it's not just me talking. Brides-to-be can call in live and ask for advice from our featured guests, local wedding professionals.

Join me every Sunday from 3 pm to 4 pm on KLOK 1170 AM.

## **Weddings & Receptions**

He has finally said the four words you've been waiting your whole life to hear,—“Will you marry me?” The man of your dreams is now the man of your present and future. As you bask in the glow of your engagement ring, you start to think about the big day. Everyone who asked, “When are you going to get engaged?” is now asking, “When's the wedding?” You know what you want. After all, you've been dreaming about this since you were a little girl. Then again, maybe you have no idea what you want and you need the guidance of someone who can help you. Either way, it's important that you find someone who is as happy and excited about your big day as you and your fiancé.

Weddings are nothing short of a production with cameras, lights and not to mention, action! So who's better able to help you realize your vision and transform it into reality than Mita Productions?

With an inexhaustible range of ideas, Mita Productions is practically synonymous with wedding planning. With grace and elegance, we bring perfection to every aspect of your wedding. We believe that beauty lies in the details, so we make sure all of the details — the procession, the catering, the apparel, the flowers, the music, everything — combine to seamlessly create the day of your dreams. We strive to create an event that is truly unique because we believe that every bride deserves a one-of-a-kind wedding.

Are you ready to start planning the wedding of your dreams? Mita Productions will guide you along this remarkable journey. Whether you want an elephant for the procession or a five-layer tiramisu cake for the reception, Mita Productions can help make your dreams come true.

## **South Asian Weddings**

Colorful ceremonies and rituals that last several days are the foundation of South Asian weddings. Organizing a spectacular South Asian wedding requires an understanding of traditions and careful attention to details. Rituals make the wedding sacred, and they are the reason South Asian weddings are so much fun. Mita Productions realizes that these rituals and customs vary from one region to another. Whether you are from Mehndi, Dhol, Gharoli, the Grand Milni, Ras Garba or Mangni Manjha, Mita Productions will help you seamlessly incorporate the appropriate rituals into your special, and stylish, day.

Not all wedding planners can handle South Asian Weddings. The ceremonies are intricate and require a deep understanding of South Asian traditions. Mita Productions has this knowledge. With Mita Productions, you don't have to sacrifice style and individuality to have a traditional South Asian wedding. We listen to all your requests and create an event is that special, stylish, and authentic, just like you and your fiancé.

## **American Weddings**

From traditional ceremonies to bold themed receptions, Mita Productions will work with you to design the day of your dreams. On the day of the wedding, Mita Productions will handle the behind the scenes nuances, so you can savor the day and bask in the joy of marriage. If you want a wedding that is beautiful, unique and nearly stress free, Mita Productions can help.

Mita Productions is more than South Asian weddings. We plan all types of weddings, regardless of heritage or religion. As with our South Asian couples, we listen to your needs and desires to create an event that is unique and stylish.

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## **Destination Weddings/Renewal of Your Vows**

Whether you want to celebrate your love in an intimate setting such as your backyard or have a royal event in a castle, the expert destination wedding planners of Mita Productions can help organize all the details. Partnered with some of the best destination event planners in the world, our team is qualified to handle even the most outrageous destination wedding requests.

You think of a place, and we will do the rest!

## **Parties**

Like weddings, special events only happen once. You get one chance to throw the perfect sweet sixteen celebration, 50<sup>th</sup> anniversary party, or retirement bash. Make it perfect by enlisting the help of Mita Productions. You simply tell us what you want — DJ, light and sound effects, illuminated bars — and we do it.

Usually, planning a party is hectic. Rather than enjoying the celebration, you are responsible for managing the entire party; Mita Production takes the work out of event planning, so you can have some fun.

With Mita Productions, you get access to awed inspiration, creativity and practical advice. Thanks to years of experience and invaluable resources, Mita can turn your ideas (no matter how crazy) into a reality.

## **Corporate Meetings & Events**

Corporate events are a vital part of a company's marketing strategy. They are a message rather than a medium. The guests' perceptions of your event will impact their perception of your company.

Therefore, the agenda should encompass both leisure and productivity, and the environment should be both professional and fun. From meetings to conferences to launch parties to award ceremonies, Mita Productions promises to create an exclusive and memorable event that leaves your guests in awe.

To create a sensational event, Mita Productions doesn't leave anything to chance. All the details — table gifts, place cards, parking management, menus and all other amenities — are carefully planned based on your needs and dreams.

Still need more convincing... An event planner saves you time and money.

Planning a major event requires an extensive amount of time. Most managers and executives barely have enough time to complete their routine tasks, making event planning very stressful. Also, you have to consider opportunity costs; hiring an event planner gives you more time to tend to other responsibilities. Plus, an event planner is cost effective — no overtime and low overhead costs.

If you want to impress your bosses and your guests, contact Mita Productions. We can help you plan the following:

- Launch events
- Annual meetings
- Conferences
- Retreats
- Award ceremonies
- Luncheons
- Milestone events

## **Nonprofit Events**

Contrast to popular belief, planning an event for a nonprofit organization is not an easy task; instead, it is extremely complex and requires creativity and extreme attention to details. Whether you are planning an expo, a high end gala dinner, a golf outing, a walkathon or an awareness campaign, Mita Productions can help. After evaluating your organization's needs and purpose, we create an event that is unique and memorable.

A nonprofit event represents an organization's mission and goals, so it is important to impress guests with a fun, seamless event. Mita Productions will help you do just that.

## Packages

Mita Productions offers the following wedding packages, designed to fit all your wedding needs. Whether you choose to use our services or not, we offer a complimentary one hour consultation with the bride and groom. For all non-wedding events, please call us to learn about our customized event packages.

### The Coach Package

This level of service provides professional assistance in the research and development phase of your big day. During the consultation, our team will capture your vision by discussing all your ideas, concerns, and dreams. This allows us to create a day that is 100% individualized.

This package includes:

- An initial consultation with the bride and groom
- Assistance with selection of reputable vendors
- Negotiation with all vendors
- Review of vendor contracts
- Assistance during vendor meetings
- Unlimited phone and email conversations with all vendors
- Coordination and communication with all vendors to ensure services are scheduled and delivered as promised
- Follow up consultations with vendors and clients as necessary

Prices available upon request

### The Crown Package

This level of service is for wedding and reception coordination, which ensures a flawless course of events. We will meet with you four weeks before the wedding day to discuss your plans. On the day of the wedding, we will provide two associates from our team; they will be present from the time the venue opens until the time the last guest has left the building. From handling emergencies to making sure there are no bar fights, we will handle all minor and major nuances, leaving you free to enjoy the day.

If you choose this package, we will:

- Have two coordinators at the wedding and reception site on the day of the wedding. They will be present for at least 12 hours.
- Meet with you four weeks prior the wedding to review the final plan and vendor contracts.
- Contact all vendors three weeks before the wedding to introduce our services and verify the timeline and vendor responsibilities.
- Visit the venue to review final arrangements such as seating and room layout.
- Oversee the wedding and reception site, including receiving and assisting vendors.
- Review hourly itinerary with all vendors.

- Distribute final payments to vendors on your behalf.
- Collect all leftover items such as flowers, the card box and gifts.
- Deliver all leftover items to designated location.

Prices available upon request.

### The Castle Package

This level of service takes care of your entire event from start to finish. It is a combination of all the levels described above.

If you choose this package, we will:

- Provide unlimited access to consultations
- Prepare and review the budget
- Prepare, review and monitor timelines and checklists
- Assist with selection and booking of ceremony and reception venue
- Assist with selection and booking of an appropriate ceremony officiate
- Design your entire wedding theme, including everything from color schemes to attire selections
- Research and negotiate with selected vendors
- Coordinate deposits and final payments with vendors
- Provide information about obtaining a marriage license
- Assist with reception planning
- Provide on-site management during the wedding and reception

Prices Available Upon Request

### A La Carte

We understand that you may not want or need a package, but you may still want our expert help in planning some key aspects of your big day. This is why we created an A La Carte list of items that you can purchase separately.

### Bridal Trousseau

For many brides, finding the perfect dress is a necessity, but it is also one of the hardest wedding tasks. You want a dress that you will remember for the rest of your life. You want a dress that you wish you could wear over and over again. You want a dress that brings a tear to your eye because when you look in the mirror you feel like a bride.

A wedding dress is more than pretty fabrics and shiny beads. A wedding dress is an outward representation of the bride-to-be. This daunting task can feel difficult and overwhelming, which is why it is helpful to have an experienced wedding professional with you.

Thanks to years of experience, we can help you find a dress that showcases your personality, flatters your figure and complements your wedding theme. We understand that the perfect dress isn't just beautiful; it also makes you feel beautiful.

## Venue Hunting

You picked out the dress, and the flowers, and the menu, and the music. Now, all you need the perfect location.

Whether you want a traditional cathedral, an expensive hotel or a lovely flower garden, we can help you find the perfect venue.